

Adjunct Evaluation Form - School of Communication

Adjunct Name: _____

Semester/Year: _____

Course(s) taught:

Number	Title	Enrollment	Percent "A" plus "A-" Final Grades Assigned	Percent "5" and "4" on #13 of SPOT/SUSSAI	# SPOT/SUSSAI Completed

Were all syllabi submitted to the department for the current semester? Yes ___ No (explain) _____

Do all syllabi include required university policies, departmental grading policy, and instructor contact information?

Yes ___ No (explain) _____

Are syllabi topics, readings, and assignments appropriate for courses assigned?

Yes ___ No (explain) _____

Were there any alleged or documented policy violations or other infractions by the adjunct instructor this semester? (Evaluator, leave blank if you lack information and director will check "no" or "yes".)

No ___ Yes (explain; attach additional pages if necessary) _____

(Evaluator, print name & sign)

(Date)

(Director, print & sign)

(Date)