

**FLORIDA STATE UNIVERSITY • OFFICE OF THE REGISTRAR**  
**AUTHORS OF DOCTORAL DISSERTATIONS: FINAL TERM DEGREE CLEARANCE FORM--Page 1 of 1**  
(Please Type or Print)

- After final academic verification, the Academic Dean's office returns this form to the Graduation Section, of the Office of the Registrar, to be placed in the student's official academic folder.
- Doctoral students must register for 8985/8986, "Dissertation Defense," whether registered for credit or not. In the event that the student does not fulfill graduation requirements as planned, the student will receive an incomplete and should not register for the defense in a subsequent term. Manuscript fees will be retained.

**STUDENT INFORMATION:**

NAME:  FSUSN:

COLLEGE:

DEPARTMENT/PROGRAM (IF APPLICABLE):

MAJOR PROFESSOR:

CO-MAJOR PROFESSOR:

HOURS CURRENTLY REGISTERED FOR:

EXPECTED DATE OF GRADUATION:  SEMESTER  YEAR

TITLE OF MANUSCRIPT:

**FEE PAYMENT**

- Before you submit this form, you **MUST** pay the following fees to the **Office of Student Financial Services, University Center, Building A (UCA), 1st floor; 850-644-9452.**

Tuition/Registration Fees

Other Fees (Student and major professor are sent a courtesy DVD; \$10.00 GCD each additional DVD, max of 4; optional)

Number of DVDs ordered at \$10.00 each:  (maximum of 4)

**Thesis/Treatise/Dissertation Manuscript Fee (\$20 BIN electronic submission; required)**

**Doctoral Dissertation Microfilming--This fee correlates to the required Microfilming of your manuscript to UMI/PQIL (\$65.00 MIC; required)**

Doctoral Dissertation Copyright Fee--This fee correlates to the Copyright option found on the UMI/PQIL Access Agreement Form (\$65.00 COP; optional)

Doctoral Dissertation Microfilming Open Access Fee--This fee correlates to the Open Access option found on the UMI/PQIL Access Agreement Form (\$95 OPM; optional)

**APPROVAL:**

- The major professor(s), departmental head/chair and academic dean's signatures successfully indicate that the student has met **ALL** academic degree requirements upon the successful completion of the final term's registration.

MAJOR PROFESSOR: \_\_\_\_\_ DATE: \_\_\_\_\_

CO-MAJOR PROFESSOR (If Applicable): \_\_\_\_\_ DATE: \_\_\_\_\_

DEPARTMENT HEAD/CHAIR: \_\_\_\_\_ DATE: \_\_\_\_\_

ACADEMIC DEAN: \_\_\_\_\_ DATE: \_\_\_\_\_

- The Manuscript Clearance Advisor's signature successfully indicates that the student has submitted all forms (including an electronic copy of his/her thesis, treatise or dissertation), and completed all procedures required by the Office of Graduate Studies.

MANUSCRIPT CLEARANCE ADVISOR: \_\_\_\_\_ DATE: \_\_\_\_\_